

# BOONE UNITED METHODIST PRESCHOOL

## Music Teacher Application

### To the applicant:

1. Please complete the attached form in its entirety.
2. Include at least three references; two of which should be from previous employers who can attest to your skills in working with young children.
3. **Include a copy of your resume.**
4. Return the completed application to Boone United Methodist PRESCHOOL, either in person or by mail to the following address: 471 New Market Boulevard, Boone, NC 28607, or by email to [preschool@booneumc.org](mailto:preschool@booneumc.org).
5. If you have any questions about the process you may contact Preschool Director Dana Holden at (828) 264-6092.

### Requirements for this position:

The music teacher shall appropriate training and experience in the field of music; have had satisfactory experience in working with children; and meet all licensing requirements if applicable. This person shall be mature and sensitive in working with children, parents, and all other staff. The assistant teacher shall be a person of Christ-like character, active in a Christian church, and someone committed to furthering the mission of the United Methodist Church.

### Job Description:

**FUNCTION:** To teach music classes to preschool children and to support the preschool in music activities, including accompanying music for chapel services.

**ACCOUNTABILITY:** The music teacher is responsible to the Director.

### RESPONSIBILITIES:

- A. Plan and teach six thirty-minute sessions each week, one session for each preschool class of children aged two through five (transitional kindergarten).
- B. Play a prelude and postlude for preschool chapel services, and accompany singing during chapel.
- C. Provide music resources for teachers to use in the classroom as requested.

**BOONE UNITED METHODIST PRESCHOOL**  
Staff Application

Please attach a current resume.

Position being applied for: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Why are you interested in this position?

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Educational background:

Degree:

Institution and location:

Major:

Date:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

List past jobs, dates of employment, and reason for leaving:

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What talents, skills, hobbies, volunteer activities, or other experiences have contributed to your qualifications for this position:

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Do we have your permission to check your background for felony conviction, child abuse or neglect, court action, or official investigation? YES \_\_\_\_\_ NO \_\_\_\_\_

What do you think is the most important thing a church-related weekday program can contribute to the lives of children?

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Describe one of the most satisfying experiences you have had with children.

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List three references who can tell us about your relationship with children and your work experiences.

Name	Address	Phone	Position
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Current church affiliation: \_\_\_\_\_

Current church activities or responsibilities: \_\_\_\_\_

Please tell us any other things you would like us to know about you in relation to this position:

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